

APPLICATION FOR ENROLMENT

The following must accompany this form:

1. ID or birth certificate of learner
2. Two recent passport-sized photographs
3. Proof of all inoculations
4. Proof of residential address
5. Latest school report (if applicable)
6. Transfer card and portfolio (if applicable)
7. Copies of both parents/guardians' IDs
8. Proof of income of person paying fees
9. SA citizens: a non-refundable enrolment fee of R1 500
10. Foreign nationals: a work/study permit and a non-refundable enrolment fee of R4 000

A. LEARNER DETAILS							
1. First name(s)				Preferred name			
2. Surname							
3. Grade				4. Year to be enrolled			
5. Today's date				6. School	Primary	High	
7. Date of birth				8. Gender	Male	Female	
9. ID/passport no.				10. Nationality			
11. Home language				12. Learner cell no.			
<i>Note: points 13, 14 and 15 are required by the Department of Education.</i>							
13. Religion				14. Race classification	Afr	Col	Ind Whi Other
15. Please indicate if either biological parent is deceased				Father	Mother		
16. Previous schools or institutions							
Name			Tel.			From	To
Name			Tel.			From	To
Name			Tel.			From	To
17. Achievements							
18. Health							
Allergies					Other health issues		
Medications					Disabilities		
Medical aid					Medical aid no.		

	Main member		Main member ID			
	Doctor's name		Doctor's tel. no.			
	Does your medical aid cover costs of emergency visits to clinics?			Yes	No	
19. Siblings	Name		School		Grade	
	Name		School		Grade	
	Name		School		Grade	
<i>Note: points 20, 21 and 22 apply to learners who do not live at home during school terms.</i>						
20. Term address			21. Local contact person			
			22. Contact tel. no.			
23. Is applicant an immigrant?	Yes	No	<i>Note: points 24 and 25 apply only if you replied yes to 23.</i>			
24. Date of entry into RSA			25. Country of origin			

B. DETAILS OF PARENTS/GUARDIANS

	Parent/guardian 1			Parent/guardian 2		
	Married	Divorced	Other	Married	Divorced	Other
1. Marital status						
2. Relationship to applicant						
3. Title and surname						
4. First name(s)						
5. ID/passport no.						
6. Nationality						
7. Residential address						
8. Postal address						
9. Occupation						
10. Employer						
11. Contact details	Home tel.			Home tel.		

	Work tel.		Work tel.	
	Cell no.		Cell no.	
	Email		Email	
12. Next of kin	Name		Name	
	Relationship		Relationship	
	Tel. no.		Tel. no.	
13. Please send all correspondence to	Residential address Postal address		Residential address Postal address	

C. BANKING DETAILS OF PERSON RESPONSIBLE FOR FEES

1. Name of account holder		2. Account number	
3. Name of bank		4. Branch code	
5. Type of account	Current	Savings	Transmission
6. Payment schedule	Every month	Every term	Once-off annual

D. OTHER

1. How did you hear about Radley?	Radley website	Advertising
	Other website	Newspaper article
	Facebook	Radio interview
	Instagram	Family or friends
	Other (please specify)	
2. Why do you want to enrol your child in an entrepreneurial school?		

Declaration

I/we the parents/legal guardians of
admission to Radley Private School.

hereby apply for his/her

I/we confirm that all the information contained in this application is complete and accurate.

Further, I/we, the undersigned:

1. Acknowledge that this application does not necessarily mean automatic enrolment into Radley Private School;
2. That the Radley Private School code of conduct regulates the relationship between the school and the learner and the parents/guardians;

3. Acknowledge our commitment to the ethos and rules of the school;
4. Acknowledge that Radley Private School has the right to amend school fees provided that thirty (30) days' written notice is given;
5. Exempt Radley Private School, its employees and management from any liability incurred on account of any injury, illness or death of a learner howsoever arising and from any liability for loss or damage suffered due to any damage to or loss of articles brought on to the school premises by the learner.

In addition, I/we also give permission for photographs and/or video in which the learner appears to be used by the school for marketing purposes in both printed and electronic media including the school's website and social media accounts.

Parent/guardian 1 signature

Date

Parent/guardian 2 signature

Date

Learner signature

Date

Person responsible for payments
(if not one of the above)

Date

